



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

[www.winneconnewi.gov](http://www.winneconnewi.gov)

## Minutes

### PERSONNEL FINANCE COMMITTEE

**Monday, August 10th, 2026 @ 12:00 pm**

**Village Board Room, 30 South First Street**

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#### **Call to Order**

**Meeting called to order at 12:00pm.**

**Roll Call** – Paul Olson (present), Mary Kay Krings (present), Joshua Janikowski (present)

#### **Regular Business**

**Motion by Krings, Second by Janikowski** to approve July 13th, 2026, Minutes.

**Motion passes by voice vote 3-0-0**

#### **Public Participation**

Trustee Bouras stated that he requested a meeting with the administrator and has not heard back yet.

#### **Financials: Treasurer and Administrator**

- Review of financial reports
  - Trustee Janikowski requested clarification on why the Indeed charges on the Visa statement were for different amounts. Administrator Fuller stated that the postings are for different periods of time and get paused based on the amount of applicants.
- Budget process update
  - Treasurer Schoenberger is in the process of tightening up the draft budget. Administrator Fuller discussed possible dates to hold a budget workshop in September.
- General Fund Reserve update
  - DPW purchased a work truck and ordered a hot patch trailer. DPW and the Police department are working with McMahon to take bids on the police garage.

#### **Administrator's Report**

- Personnel updates
  - Administrator Fuller discussed the evolution of the CSR position and stated the importance of turning that role into an Administrative Support Coordinator with added responsibilities to assist the admin team.
- Operations updates
  - Administrator Fuller created a process for appointment of department heads based on ordinances, statutes, and applicable laws. The administrator recommends a candidate to the president, the president appoints the candidate, and the board confirms the appointment. The board is not required to be involved in the interview process but may request to be involved.
- Business updates
  - TM Builders (new residential housing development) Update
    - Wetland delineation has been completed and it is now estimated that the new subdivision will build over 200 new homes rather than the initial estimate of 160.
  - TID request update
    - Ehlers is putting a proposal together for SPS. This will be discussed in further detail at the Village Board Meeting.

#### **Old Business**

None

**New Business**

**Motion by Janikowski, Second by Krings** to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees

- Discuss and review Section 7.02 (Leave Without Pay) of the Village Personnel Policy Handbook and related personnel matters concerning an employee leave of absence.

**Motion passes by voice vote 3-0-0**

**Motion by Janikowski, Second by Krings** to move into open session.

**Motion passes by voice vote 3-0-0**

**Motion by Janikowski, Second by Krings** to recommend denial of the employee's request for an additional thirty (30) days of unpaid leave from August 9, 2026 through September 7, 2026, based on the Village's documented operational needs and hardship associated with the continued absence, and to authorize Administration to proceed with the personnel action and employee notification as reviewed and directed by Village legal counsel.

**Motion passes by roll call: Olson (aye), Krings (aye), Janikowski (aye)**

**Set next meeting date:**

September 14th at 12:00pm

**Adjourn**

**Motion by Krings, Second by Janikowski** to adjourn the meeting.

**Motion passes by voice vote 3-0-0**

Meeting adjourned at 1:25pm.